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Citizens Guide to

U.S. Nuclear Regulatory Commission Information

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Citizen's Guide to

U.S. Nuclear Regulatory Commission Information

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Introduction

NRC welcomes public interest in its activities and has prepared this booklet to acquaint the public with the availability of information pertaining to the licensing and regulation of nuclear energy and of all commercial high-level and low-level radioactive waste and uranium recovery activities in the United States.

The Nuclear Regulatory Commission (NRC) was created by enactment of the Energy Reorganization Act of 1974 as an independent agency of the Federal government. The five NRC Commissioners are nominated by the President and confirmed by the U.S. Senate. The Chairman of the Commission is appointed by the President from among the Commissioners affirmed.

NRC's mission is to ensure that non-military uses of nuclear materials in the United States—as in the operation of nuclear power plants or in medical, industrial, or research applications—are carried out with proper regard for the protection of public health and safety, of the environment, and of the national security. NRC accomplishes its purposes through the licensing of nuclear reactor operations and other possession and use of nuclear materials, including the transportation and disposal of nuclear materials and wastes; the safeguarding of nuclear materials and facilities from theft, damage, and sabotage; and inspection and enforcement activities.

Key to Abbreviations

To conserve space in this booklet, names of the organizations most commonly referred to are abbreviated.

GPO –The Superintendent of Documents, U.S. Government Printing Office, sells NRC books, reports, and periodicals.

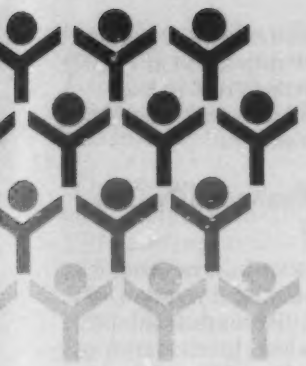
LPDR –NRC locates Local Public Document Rooms near major nuclear facilities.

NTIS –The National Technical Information Service of the U.S. Department of Commerce sells NRC publications at various outlets.

NUDOCS–Nuclear Documents System.

PDR –NRC's main Public Document Room is located at 2120 L Street, NW., Washington, DC 20555.

DISS –NRC's Division of Information Support Services. Although located in Maryland, its mailing address is Washington, DC 20555.



part 1

Types of NRC Information

Docket Information

Each organization engaged in a nuclear activity licensed and regulated by NRC is assigned a docket (case) number. Documents exchanged between NRC and the license applicant or licensee are filed together under that number.

The first two digits of the docket number identify the type of nuclear activity in which the organization is engaged. The docket numbers are assigned as follows:

- 27–Licensing of low-level radioactive waste disposal sites (Pre-Part 61)
- 30–Licensing of the possession or use of nuclear or byproduct material in medicine, industry (including low-level waste management at power reactors), agriculture, or research
- 40–Licensing of nuclear source material facilities
- 50–Licensing of nuclear reactors or fuel reprocessing plants
- 60–Licensing of a high-level waste repository
- 61–Licensing of low-level radioactive waste disposal sites
- 70–Licensing of special nuclear materials
- 71–Licensing of the transportation and packaging of radioactive material
- 72–Licensing requirements for the storage of spent fuel in an independent spent fuel storage installation

Documents related to these cases are available at the NRC Public Document Room (PDR). The Docket 30 files are maintained in the appropriate NRC Regional office. See page 25 for Regional telephone numbers.

2 Formal Regulatory Issuances (Orders, Opinions & Decisions)

Formal orders, opinions, decisions or other formal issuances regarding any NRC regulatory proceeding are automatically made available to all persons or organizations given standing as "parties" to that proceeding. Within 2 weeks of issuance, a limited supply of these documents is also available free of charge in the PDR. Thereafter, they may be copied for a fee.

Individual issuances are compiled monthly in *Nuclear Regulatory Commission Issuances* (NRCI), a paperback version of which is available on a subscription basis from GPO. A semiannual hardbound version may also be purchased. The PDR and many Local Public Document Rooms also maintain NRCI's in their reference collections, and the publications may be consulted at U.S. Regional Libraries or at other U.S. Depository Libraries which elect to receive documents in the energy category. (See Part 2 for details.)

3 Rules and Regulations

Title 10, Chapter 1 of the *U.S. Code of Federal Regulations* (CFR), includes the regulations under which NRC conducts its licensing and regulatory activities. In addition, NRC issues a loose-leaf publication entitled *U.S. NRC Rules and Regulations*. This four-volume set contains all Rules and Regulations, Policy Statements, Memoranda of Understanding, a listing of Regulatory Guides, and brief summaries of selected General Notices issued by the Nuclear Regulatory Commission and other agencies that are published in the *Federal Register*. These volumes are updated monthly in a series of sequentially numbered supplements.

The Rules and Regulations are arranged by subject matter into tabbed and numbered CFR rules. Each numbered part contains all effective or final rules, followed by the proposed rules, petitions for rulemaking, and statements of consideration (preambles) published for

the CFR part. The references in the margins of the effective rule section are *Federal Register* citations that indicate the *Federal Register* volume and page on which the rule was initially published.

U.S. NRC Rules and Regulations, available on subscription from GPO, may be consulted at the PDR, and is available in microform at most LPDRs. Each individual proposed change to NRC rules or regulations is also placed in the PDR and announced ("noticed") in the *Federal Register*, a daily publication which is available in the PDR, in most public or university libraries, or on subscription from GPO. NRC notices are also distributed free, as follows, in an effort to obtain broad useful public comment:

- Licensees and parties to proceedings automatically receive those proposed changes that affect them
- Interested groups or organizations can receive notices concerning proposed changes to rules and regulations automatically. To be added to this list, write to the Division of Information Support Services (DISS), U.S. Nuclear Regulatory Commission, Washington, DC 20555.

Regulatory Guides

U.S. NRC Regulatory Guides are issued to describe acceptable methods of implementing NRC regulations. The Guides are issued in ten numbered categories:

1–Power Reactors
2–Research and Test Reactors
3–Fuels and Materials Facilities
4–Environmental and Siting
5–Materials and Plant Protection
6–Products
7–Transportation
8–Occupational Health
9–Antitrust and Financial Review
10–General

The *Guides* are available at two stages–as drafts and as active (final) *Guides*. A single copy of each *Guide*, whether draft or active, is sent to each affected NRC licensee.

Any member of the public may request a free copy of a specific draft *Guide* when it is announced in the *Federal Register*, or be placed on a mailing list to receive future drafts by writing DISS. Comments are solicited on drafts for two months following their issuance. All comments received on a draft *Regulatory Guide*, and information on the resolution of those comments, may be inspected and copied for a fee at NRC's Public Document Room, 2120 L St., NW. (lower level), Washington, DC 20555.

Active *Guides* may be purchased singly by writing to the following address:

Superintendent of Documents
U.S. Government Printing Office
P.O. Box 37082
Washington, DC 20013-7082

Active *Guides* may also be purchased on a prepaid, standing-order basis from the National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161.

Active *Guides* may also be consulted at GPO Depository Libraries, at the PDR, and in microform at most LPDRs.

Generic Letters, Bulletins and Information Notices

Generic Letters, Bulletins and Information Notices are written NRC notifications sent to groups of licensees that identify specific problems, developments, or other matters of interest of which licensees should be aware or for which the NRC is calling for or recommending specific steps be taken by the licensees. These technical documents are placed in the PDR and in most LPDRs and automatically made available to interested groups or organizations. For details about how to be placed on the NRC mailing list for Generic Letters, Bulletins and Information Notices, write DISS, or phone (202) 275-2060 or 275-2171.

National Codes and Standards

NRC regulations or *Guides* may incorporate or refer to codes and standards developed by professional societies, such as the American Society of Mechanical Engineers. NRC has assembled a reference collection consisting of codes and standards in current use or being

reviewed for possible future use. The collection may be consulted by appointment at the NRC Library. Copying is restricted because most codes and standards are copyrighted. For an appointment to use this service, write to the Library, Nuclear Regulatory Commission, Washington, DC 20555, or phone (301) 492-7748.

NRC Reports

Reports issued by or for NRC are identified by the following report codes:

NUREG: Reports prepared by NRC staff

NUREG/CR: Reports prepared for NRC by contractors or National Laboratories

NUREG/CP: Conference proceedings

NUREG/BR: Brochures, Pamphlets, Booklets, Newsletters

NUREG/IA: International agreements

The following subsections describe the availability of these reports:

a. **Reports Related to Specific Regulatory Proceedings**

NUREG reports related to ongoing regulatory proceedings (for example, safety evaluation reports and environmental impact statements) are made available free to parties to the given proceedings either: (1) by distribution through formal participant "service lists," which are established at the start of a proceeding by the Commission, the Atomic Safety and Licensing Board Panel, or the Atomic Safety and Licensing Appeal Board; or (2) on request to a member of the NRC legal or technical staff responsible for the proceeding. (Reports in this category related to proceedings that began prior to 1975 will not have the NUREG report code. They are referenced by docket numbers assigned to the respective case.)

Reports in this category are available to the public through the PDR, the appropriate LPDR, GPO, NTIS, and Depository Libraries.

Single copies of draft environmental impact statements are also sent free to those who request them by writing to DISS.

b. **General Reports**

NRC publishes a variety of technical and regulatory reports of general applicability (that is, not case-specific). Reports in this category may be purchased from GPO or NTIS. They may be consulted at the PDR, at Depository Libraries, and at most university libraries in hardcopy or microfiche.

In addition, the staff mails copies of reports to those who have participated in its preparation, contributed comments to it or, in the case of reactor safety research reports, are members of the research community actively working on research sponsored by NRC.

c. **Reference Reports**

NRC NUREG reports that serve primarily as reference sources are available from GPO. Periodical reports are available on subscription from GPO. When ordering, please specify the issue desired.

Annual Report (NUREG-1145)
Handbook of Acronyms and Initialisms (NUREG-0544)
NRC Organization Charts (NUREG-0325)
Regulatory and Technical Reports (NUREG-0304)
Report to Congress on Abnormal Occurrences (NUREG-0090)
Staff Practices and Procedures Digest (NUREG-0386)
Title List of Documents Made Publicly Available (NUREG-0540)

d. **Standard Review Plans**

NRC issues the following *Standard Review Plans* to make information about the regulatory licensing process widely available and to improve the understanding of the staff's review process for interested members of the public and the nuclear industry. Each individual SRP addresses

- the responsibilities of persons performing the review,
- the matters that are reviewed,
- the Commission's regulations and acceptance criteria necessary for the review,
- how the review is accomplished,

- the conclusions that are appropriate, and
- the implementation requirements.

(1) *Standard Review Plan for the Review of a License Application for a Low-Level Radioactive Waste Disposal Facility*

This *Standard Review Plan* (SRP) (NUREG-1200) provides guidance to staff reviewers in the Office of Nuclear Material Safety and Safeguards who perform safety reviews of applications to construct and operate low-level radioactive waste disposal facilities. The SRP ensures the quality and uniformity of the staff reviews and presents a well-defined base from which to evaluate proposed changes in the scope and requirements of the staff reviews.

(2) *Standard Format and Content of a License Application for a Low-Level Radioactive Waste Disposal Facility*

This SRP (NUREG-1199) specifies the information that licensees should provide in their Safety Analysis Reports and establishes a uniform format for presenting the information necessary to fulfill the licensing requirements for land disposal of radioactive waste specified in 10 CFR 61.

The uniform format (1) helps ensure that the Safety Analysis Report contains the information required by 10 CFR 61, (2) aids the applicant and NRC staff in ensuring that the information is complete, (3) helps persons reading the Safety Analysis Report to locate information, and (4) contributes to shortening the time needed for the review process.

(3) *Licensing of Alternative Methods of Disposal of Low-Level Radioactive Waste*

This branch technical position statement (NUREG-1241) describes specific methods of disposal currently being considered as alternatives to shallow land burial, provides general guidance on these methods of disposal, and recommends procedures that will improve and simplify the licensing process.

(4) *Environmental Standard Review Plan for the Review of a License Application for a Low-Level Radioactive Waste Disposal Facility*

The Environmental Standard Review Plan (ESRP) (NUREG-1300) provides guidance to staff reviewers in the Office of Nuclear Material Safety and Safeguards who perform environmental reviews of applicants' environmental reports prepared in support of license applications to construct and operate new low-level radioactive waste disposal facilities. The individual ESRP's which make up this document identify the information considered necessary to conduct the review, the purpose and scope of the review, the analysis procedure and evaluation, the formal inputs made to the Environmental Statement and the references considered appropriate for each review. By providing this information to the staff, the ESRP is intended to assure the quality and uniformity of approach in individual reviews, as well as compliance with the National Environmental Policy Act of 1969. In addition, the ESRP makes information about the environmental component of the licensing process more readily available, and thereby improves the understanding of this process among the public, States and Regional Compacts, and the regulated community.

(5) *Standard Review Plan for the Review of Safety Analysis Reports for Nuclear Power Plants, LWR (Light Water Reactor) Edition*

This SRP (NUREG-0800) provides guidance to staff reviewers in the Office of Nuclear Reactor Regulation who perform safety reviews of applications for nuclear power plants.

NUREG-0800 is available on subscription from NTIS. The other SRPs are available from GPO. All SRPs are available for inspection and copying at the PDR.

Safety Research Data

Reports prepared upon completion of specific research on nuclear reactor safety are available through GPO or from NTIS. Research data and safety codes, generally in the form of data tapes and operational computer codes, are also available through the National Energy Software Center. (See Part 2.10 of this booklet for ordering information.)

Forms

Copies of forms related to NRC regulatory requirements are available free on request by calling the Records and Reports Management Branch on (301) 492-8138. Requesters must identify the specific form by number. Allow 2 weeks for delivery. Some of the more commonly used forms are also available on floppy diskettes.

News Releases and Speeches

The NRC Public Affairs Office provides copies of NRC news releases and speeches in response to requests from news media. Write to NRC, Public Affairs, Washington, DC 20555. Media requests for individual releases may be made by calling (301) 429-0240. A limited number of current releases is also made available at the PDR free of charge. News media may, on request to Public Affairs, be placed on a mailing list for routine free distribution of all NRC news releases and speeches. A complete set of Atomic Energy Commission (NRC's predecessor agency) and NRC news releases and speeches is maintained in microform for reference at the PDR.

NRC also issues a weekly compilation of its news releases and speeches. On request to Public Affairs, any member of the public may be placed on the mailing list to receive these weekly compilations without charge. Copies of the weekly compilation are maintained for three months at most LPDRs.

Phone Directory

NRC's *Telephone Directory* (NUREG/BR-0046) is available on subscription from the Superintendent of Documents, U.S. Government Printing Office, P.O. Box 37082, Washington, DC 20013-7082. Single copies of the most recent

issue are available for purchase to the extent of supply.*

Procurement and Contract Documentation

NRC invitations for bids and requests for proposals are announced in the *Commerce Business Daily*. Copies of solicitations can be requested by referencing the solicitation number and writing to NRC, Division of Contracts and Property Management, Washington, DC 20555. Copies are posted in the PDR. In addition, NRC maintains a Bidder's Mailing List of vendors identified as having services or products that may fulfill NRC's needs. To be added to this list, vendors must submit a Standard Form 129, which is available from NRC, Division of Contracts and Property Management, Washington, DC 20555. Contract awards are summarized in the *Commerce Business Daily*. Copies of contract awards are made available in the PDR.

Other Publications

NRC sponsors a variety of other publications not specifically mentioned in this booklet, which are usually available free. These publications include *Licensee Event Report Monthly*, the *Quarterly Petition for Rulemaking Report*, the *Quarterly Proposed Rules Report*, and the pamphlet, *Earthquake and Tornado Research for Nuclear Facilities*. For a free copy of a list of the publications currently available free and for details on how to obtain them, write to DISS.

part 2

Ways of Obtaining NRC Information

Public Document Room, Washington, DC

For the convenience of the public, NRC maintains a Public Document Room (PDR) located at 2120 L Street NW. (lower level), Washington, DC. The PDR makes publicly available more than 260 new documents each day, the majority of which pertain to the licensing and regulation of nuclear facilities and materials. However, other information available in the PDR includes documents related to:

- Advisory Committee on Reactor Safeguards Activities
- Commission Meetings
- Export and Import Licenses
- Freedom of Information Act Requests
- Nuclear Waste Management
- Rulemakings
- Research Work Sponsored by NRC
- Other Nuclear Safety Issues

Members of the public may visit the PDR during regular working hours (Monday through Friday, 7:45 a.m. to 4:15 p.m.) and examine any document in its holdings at no charge. The PDR reference librarians will assist visitors in identifying documents which meet their information needs and will guide them in searching for and retrieving the documents. If needed documents cannot be located or easily drawn together, bibliographic computer searches can be performed by NRC staff or members of the public. Services available at no charge include computer printouts of searches, computer training and user support, and standing orders.

Documents will be reproduced for visitors to the PDR for a fee. Requests for copies may be made in person, by telephone, or by mail. Write: NRC, Public Document Room, Washington, DC 20555; or, dial: (202) 634-3273, between 8:30 a.m. and 4:15 p.m. daily.

The PDR does *not* maintain collections of formally published non-NRC materials such as books or periodicals. However, all NRC reports described in Part 1 are available for inspection and copying.

More detailed information about the PDR is presented in the *Public Document Room User's Guide*, which can be obtained free by writing or phoning the PDR.

Local Public Document Rooms

NRC, in cooperation with a community public, college, or university library, establishes a Local Public Document Room (LPDR) near each civilian nuclear power reactor site. LPDRs are also established for low-level waste, certain fuel cycle facilities, and the potential high-level geologic repository. The LPDR collections consist of all publicly available documents generated with respect to the facility, including hearing transcripts, safety evaluation reports, environmental impact statements, emergency plans, inspection reports, and licensee event reports. Certain generic documents are also available at the LPDRs.

Members of the public are invited to read documents in the LPDRs without charge and to utilize available copying machines for a fee.

The library reference staffs and NRC's LPDR Staff in Bethesda, Maryland, are available to assist patrons locate documents in the collections. The LPDR Staff may be reached at (301) 492-7536, or toll free at 800-638-8081.

A list of LPDRs will be sent without charge to anyone who requests it by writing to the FOIA/LPDR Branch, PDR Program, Nuclear Regulatory Commission, Washington, DC 20555.

GPO Sales Program

NRC publications available from GPO may be ordered directly from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402-9325. These publications may also be ordered by telephone from 7:30 a.m. to 4:00 p.m. Monday through Friday. Orders can be charged to VISA, Mastercard, or Superintendent of Document Accounts (see below). Place orders at (202) 275-2060.

GPO also offers convenience deposit accounts. Upon receipt of an initial deposit ($50.00 minimum), GPO will assign you a unique account number. You can charge future purchases against the deposit account to the extent of sufficient funds. For detailed information and forms, write to:

U.S. Government Printing Office
Deposit Account Unit
Stop: FMCP
Washington, DC 20402

National Technical Information Service

Most NRC reports may be purchased from the National Technical Information Service (NTIS) of the U.S. Department of Commerce. Orders may be placed by writing to NTIS, 5285 Port Royal Road, Springfield, Virginia 22161. Payment may be made by check, money order, American Express Card, or charged to an NTIS Deposit Account. The phone number of the Springfield sales desk is (703) 487-4650.

For an additional fee, NTIS has a Rush Handling procedure that provides same-day service, and a Premium Service, that ensures priority order processing and mailing.

NTIS offers a subscription service for:

- Nuclear Regulatory documentation in microfiche, including all publicly available NRC documents.
- NRC's *Standard Review Plan* (NUREG-0800)
- NTIS also offers a Standing Order Program for NRC Regulatory Guides and their revisions.

To obtain specific information about NTIS services, write to the Springfield, Virginia address or telephone (703) 487-4600.

Free Distribution on Request

In certain instances, usually when it is determined that NRC requires public comment on a specific document or when the document is being used in a licensing proceeding, a *Federal Register* notice is published indicating that single copies may be obtained free, to the extent of supply, by writing to DISS. Routinely included in this category are, for example, draft *Regulatory Guides*, proposed amendments to licenses, and draft NUREG-series reports. Final versions are routinely distributed without charge to all who comment formally on drafts.

Commission Meetings Open to the Public

In accordance with the Government in the Sunshine Act, the public is welcome to observe all Commission meetings, unless a meeting is closed because it involves one or more of the "exempted" subjects described in NRC Regulations (10 CFR 9). "Exempted" subjects usually involve classified information, investigations, enforcement actions, internal rules and practices, or personnel matters.

Advance notices of Commission meetings are published in the *Federal Register*, posted in the PDR, and mailed to a regular list. To be added to this mailing list, write to NRC, Office of the Secretary, Washington, DC 20555. Current information on scheduled Commission meetings may be obtained by calling a recorded message at (301) 492-0292.

Transcripts are made of Commission meetings. These are available in the PDR for inspection or duplication if the meeting is open to the public. They are made similarly available for closed meetings when review of the discussion determines that this is appropriate. Papers relating to a meeting, along with illustrative vu-graphs, are available to attending members of the public in the meeting room. Copies are also subsequently placed in the PDR.

Freedom of Information Act Requests

Pursuant to the Freedom of Information Act, any person may request access to NRC documents not previously made available to the public. However, certain information in requested documents may be exempt from

disclosure under one or more of the exemptions specified in the Freedom of Information Act and in NRC regulations (10 CFR 9).

Freedom of Information Act requests should be sent to the Director, Division of Freedom of Information and Publications Services, U.S. Nuclear Regulatory Commission, Washington, DC 20555.

Certain information released to requesters under the Freedom of Information Act is then made available in the PDR.

Depository Libraries

By law, two U.S. Depository Libraries that receive Federal Government publications are established in each Congressional District by the Representative for that District, and two others are established in any part of the State, one by each Senator. In addition, two such libraries are designated by the Resident Commissioner of Puerto Rico, the Mayor of the District of Columbia, and Governors of each U.S. Territory. Most Depository Libraries are adjuncts of university libraries.

Two Depository Libraries in each State and in the Commonwealth of Puerto Rico are also designated as Regional Libraries. These Regional Libraries must receive and retain all government publications made available to them. Included are the following types of NRC publications:

Annual Report
Nuclear Regulatory Commission Issuances
Regulatory Guides
Reports in the NUREG Series

Depository Libraries other than Regional Libraries may select the categories of government publications they receive and retain. If they select the energy category, they will have the NRC publications listed above.

A list of Depository and Regional Libraries is available without charge from DISS.

"Discovery" Procedures

The Commission's Rules of Practice (10 CFR 2) provide formal procedures, called "discovery," which permit parties to an NRC proceeding to request documents and/or obtain answers to questions that are relevant to the issues in a proceeding. These procedures enable the participants to develop a better understanding of the position being taken by other participants and the basis for them. In addition to these formal procedures, the informal exchange of such information among the parties is encouraged. The NRC staff often responds to informal requests without insisting on compliance with the formalities of the Rules of Practice. Formal "discovery" requests for NRC documents which are not otherwise available to the public, are submitted in writing to the NRC Executive Director for Operations, Washington, DC 20555. Such requests are considered on the basis of whether the requested document is relevant to and necessary for a proper decision in the proceeding and is not reasonably obtainable from another source. The denial of a formal request may be appealed by the requesting party before the presiding Board. (Similarly, formal requests for NRC staff answers to questions, known as "interrogatories," are initially submitted to the Board with a request that answers be provided by the staff.)

Informal requests for NRC documents or for answers to questions can be made directly to the NRC, Office of the General Counsel, Washington, DC 20555 (please specify the NRC lawyer's name, if known).

National Energy Software Center

The National Energy Software Center (NESC) at Argonne National Laboratory is the Nuclear Regulatory Commission's software information and distribution center. The Center acquires, processes, packages, maintains, and distributes computer programs and data compilations developed under the sponsorship of NRC and other government agencies. Bulletins describing recent software acquisitions are issued bimonthly and abstracts containing information on all software in the NESC collection are published annually.

NESC's services are available to any group or organization. Most services are available on a full cost-recovery basis, but NRC-sponsored computer codes are available for the cost of distribution only. Package costs vary, and a current price list is available from NESC on request.

For further information, write:

National Energy Software Center
Argonne National Laboratory
9700 South Cass Avenue
Argonne, Illinois 60439

The Nuclear Operations Analysis Center

The Nuclear Operations Analysis Center (NOAC) performs analysis tasks, as well as information-gathering activities, for the Nuclear Regulatory Commission. NOAC was established in 1981 to reflect the broadening and refocusing of the scope and activities of its predecessor, the Nuclear Safety Information Center (NSIC). It conducts a number of tasks related to the analysis of nuclear power experience, including an annual operation summary for U.S. power reactors, generic case studies, plant operating assessments, and risk assessments.

NOAC has developed and designed a number of major data bases which it operates and maintains for the Nuclear Regulatory Commission. These data bases collect diverse types of information on nuclear power reactors from the construction phase through routine and off-normal operation. These data bases make extensive use of reactor-operator-submitted reports, such as the Licensee Event Reports (LERs).

NOAC also publishes staff studies and bibliographies, disseminates monthly nuclear power plant operating event reports, and cooperates in the preparation of *Nuclear Safety*. Direct all inquiries to Joel R. Buchanan, Director, NOAC, P.O. Box Y, Oak Ridge National Laboratory, Oak Ridge, TN 37831, telephone (615) 574-0393.

Nuclear Documents System (NUDOCS)

The NUDOCS information system stores bibliographic data for more than one million reports, correspondence and other issuances related to the U.S. Nuclear Regulatory Commission's regulatory, licensing, safety, research and enforcement programs, including such items as NUREG reports, Regulatory Guides, NRC Regulations, Generic Letters, Inspection Reports, NRC Bulletins, Environmental Reports, and Licensee Events Reports. The NUDOCS database, which also includes abstracts and text for selected documents, is stored on computers which can be accessed from anywhere in the United States.

NUDOCS offers a wide array of services, such as online search and display of bibliographic data, reference keys to the National Technical Information Services' nuclear regulatory documents in microfiche program, and full-text searching and viewing of such documents as NRC Rules and Regulations, Licensee Event Reports, and high-level waste licensing documentation.

Individuals interested in access to NUDOCS can obtain detailed information and instructions by calling (301) 492-8603, or by writing the Director, Division of Information Support Services, U.S. Nuclear Regulatory Commission, Washington, DC 20555.

Reference Tools

There are a number of reference guides available to assist members of the public in identifying NRC documents which may be of interest.

Reference Guides Provided by NRC:

a. **Title List of Documents Made Publicly Available**

NRC issues each month a *Title List of Documents Made Publicly Available* (NUREG-0540). It contains bibliographic descriptions of both docketed and non-docketed items, a personal author index, a corporate source index, and a report number index.

NUREG-0540 is available on a subscription basis from GPO. It is also provided by NTIS as a part of a microfiche subscription for all publicly available NRC documents, including NUREG reports, Regulatory Guides, Technical Specifications, Rules, Generic Letters, and correspondence.

b. **Daily Accession List of Documents Placed in the PDR**

The NRC also publishes a *Daily Accession List of Documents Placed in the Public Document Room*. The list provides a bibliographical description of each item made publicly available on a given day. This list is available for inspection and copying in the PDR. To subscribe to the *List*, write to the Superintendent of Documents, U.S. Government Printing Office, P.O. Box 37082, Washington, DC 20013-7082.

c. **Regulatory and Technical Reports**

NRC also publishes *Regulatory and Technical Reports* (NUREG-0304). This quarterly abstract/index journal lists formal regulatory and technical reports prepared by the NRC staff and NRC contractors. The journal provides a bibliographic citation and an abstract for each report and includes a subject index to the reports listed.

Besides being available in the PDR, NUREG-0304 may be purchased from both GPO and NTIS.

d. **Other Reference Guides**

(1) *Monthly Catalog of U.S. Government Publications*

This standard reference tool, which can be found in most public libraries, is published monthly by the U.S. Superintendent of Documents. It lists all U.S. government publications sent to the Government Printing Office for sale. It contains indexes by author, title, subject, series/report number, and key words.

(2) *Government Reports, Announcements and Indexes*

This journal is the established announcement medium for publicly available scientific and technical reports funded by

the U.S. Government. It is published on a subscription basis every two weeks by NTIS.

It contains indexes by subject, personal author, corporate author, contract number, and NTIS order/report number. It may be found in Depository Libraries, most university libraries, and some public libraries.

(3) *Energy Research Abstracts* (ERA)

ERA is published twice each month by the U.S. Department of Energy (DOE). It provides abstracting and indexing coverage of energy information prepared in report form by federal and state government organizations, foreign governments, universities, and research organizations.

Each issue of ERA contains indexes by personal author, corporate author, subject, contract number, and report number. These indexes are cumulated semiannually and annually.

ERA is likely to be found in U.S. Regional Libraries and in university libraries, but not in most public libraries. It is available without charge to certain government organizations and on an exchange basis to universities and others. Members of the public may subscribe to it directly through GPO. Inquiries should be directed to DOE, Office of Scientific and Technical Information, P.O. Box 62, Oak Ridge, Tennessee 37831.

General Inquiries

For types of information not specifically described in this Citizen's Guide, members of the public may call or write to Public Affairs, U.S. Nuclear Regulatory Commission, Washington, DC 20555, (301) 492-0240, which is the Headquarter's Public Affairs Office. Regional Public Affairs Officers are also available to answer questions from the public on NRC policies, programs, and activities. Their telephone numbers are listed on page 25 of this booklet.

part 3

Special Audiences and How They Are Served

Members of Congress and Their Staffs

As required by law, NRC submits to the Congress each year an Annual Report covering its major activities in the preceding year.

Members of the Commission and NRC principal staff members participate as witnesses throughout the year before various committees of the House and Senate interested in aspects of NRC's responsibilities.

NRC maintains an Office of Governmental, Public Affairs, and Congressional Affairs (GPA/CA) to facilitate providing information to Congress. GPA/CA routinely makes available to Congress and Congressional committees NRC publications that are requested, that help to answer Congressional inquiries, or that concern policy or regulatory matters that should be brought to the attention of Congress. As a point of contact for Congressional inquiries, GPA/CA can be reached by telephone at (301) 492-1776, or by mail at the following address: Office of Governmental, Public Affairs and Congressional Affairs, U.S. Nuclear Regulatory Commission, Washington, DC 20555.

State Officials and Organizations

While NRC's contacts with states are far-reaching and involve activities of many of the agency's offices, as well as the Commission itself, the principal responsibility for NRC/state interaction is centered in State, Local and Indian Tribe Programs (SLITP) of the NRC Office of Governmental and Public Affairs/State, Local and Indian Tribe Programs.

One focus of NRC/state cooperation is the Agreement State Program under which 29 states have assumed regulatory responsibility over specified types of nuclear material under agreements with NRC. NRC conducts annual reviews of state activities and provides them with technical assistance in a number of areas.

This assistance, rendered to both Agreement and non-Agreement states, includes training of personnel, conducting conferences, and performing surveillance of the transportation of radioactive material. NRC has also established special state mailing lists to disseminate information of interest to a variety of state officials, including:

- Agreement States
- Emergency Management Agencies
- Energy Advisors
- Governors
- Radiation Control Program Directors
- Governor-Appointed State Liaison Officers
- State Transportation Officials
- State Utility Commissioners
- Low-Level Waste Compact Commissioners

NRC also engages in cooperative efforts with regional bodies, such as the Western Interstate Energy Board, the Southern States Energy Board, and with national state organizations, such as the National Governors' Association, the National Conference of State Legislatures, the National Association of Regulatory Utility Commissioners, the Council of State Governments, the National Association of Counties, the League of Cities, and the National Association of Towns and Townships.

With the passage of the Nuclear Waste Policy Act (NWPA) of 1982, NRC also maintains close communications with affected states and Indian tribes in order to provide timely and complete information on all high-level radioactive waste repository determinations or plans. In addition, NRC regulations (10 CFR Part 60, Subpart C) specify a variety of mechanisms by which affected states and tribes may participate in NRC's NWPA activities.

"Parties" to NRC Proceedings

For NRC proceedings held in connection with the licensing or regulation of nuclear power plants, nuclear materials, or other NRC-licensed activities and rulemakings, the Secretary of the NRC, in cooperation with the presiding officer or board, or the Commission, establishes a "service list" for that proceeding. This list includes the applicant/licensee, NRC staff, and all others (intervenors, state/local officials, etc.) who have been granted "party" status or are otherwise permitted to formally participate in the proceeding. At the discretion of the Secretary or presiding officer or board, other interested persons who are not formal parties or participants may be added to a service list.

Those persons on the service list routinely receive, without charge:

- Formal issuances of the Commission and boards which pertain to that proceeding.
- Copies of all filings made by all parties in that proceeding before any presiding board or the Commission. Included in such material are formal pleadings and correspondence between the parties with associated documents. Safety evaluation reports and environmental impact statements prepared by the staff concerning a specific facility are in this category.
- Board Notifications made by the NRC staff, which transmit information found to be relevant and material to the issues in the proceeding, are also sent to individuals on the service list. Board Notifications may concern the particular facility involved in the proceeding or another facility if the information is of a generic nature but also applicable to the specific proceeding. For example, the NRC and President's Commission reports on

the Three Mile Island accident were sent to more than 1000 participants in ongoing proceedings.

News Media and the Public

NRC issues public announcements covering significant events or actions within its supervision. Representatives of the news media and public may be placed on a mailing list to receive all individual announcements and/or a weekly digest of the announcements by writing to or phoning the NRC, Public Affairs, Washington, DC 20555; (301) 492-0240. Public Affairs also endeavors to answer inquiries from media representatives and the public. The news media can also request publications from the Public Affairs Office.

News media may also contact NRC public affairs officers stationed at each of NRC's five Regional Offices throughout the United States. The telephone numbers for these offices appear on page 25.

Direct Dialing Guide*

Congressional Affairs	(202) 634-1776
International Programs	(301) 492-0347
Local Public Document Room Information	(301) 492-7536 and (800) 638-8081
Library	(301) 492-7748
National Technical Information Service (Sales)	(703) 487-4650
Nuclear Documents System	(301) 492-8603
Procurement	(301) 427-4460
Public Document Room	(202) 634-3273
Public Affairs	(301) 492-0240
GPO Sales of NRC Publications	(202) 275-2060
Regional Public Affairs Offices	
Region I—Philadelphia	(215) 337-5000
Region II—Atlanta	(404) 331-4503
Region III—Chicago	(312) 790-5500
Region IV—Dallas	(817) 860-8128
Region V—San Francisco	(415) 943-3700
Switchboard	(301) 492-7000*
State Programs	(301) 492-0321

*Direct dial numbers are subject to change. The NRC Switchboard can transfer calls to the proper number.

NUREG/BR-0010, Rev. 1

☆ U. S. Government Printing Office: 1989 - 234-735 (00225)